

Privacy Policy

Responsible handling of your privacy is an important concern for us. You can use our website without disclosing any personal data. Our website only uses cookies that are technically relevant to its operation.

You can find out how to get to our office by clicking on the link to Google Maps <https://www.google.ch/maps/place/>. This is a service for which the Irish company Google Limited Ireland is responsible in the European Economic Area and in Switzerland, which may forward data to Google in the USA (see the Google Maps privacy policy).

We are subject to the data protection law in force.

Issue of Mandate

When you give us a mandate, we collect and process personal data that is necessary for the performance of the mandate, such as name, date of birth, address, telephone numbers, e-mail addresses, any contact persons, and, depending on the mandate, information on family circumstances, income, employment relationship and state of health. We receive the data from you by letter, telephone, e-mail or in personal contact, from third parties or we obtain it ourselves from public registers, websites and other publicly accessible sources.

The data is processed and stored in a system that is not connected to the website.

Data Processing

We process personal data in order to provide our services, to document them and to bill them. Our services include legal advice, the assertion, enforcement and defense of legal claims in extrajudicial and judicial, civil, criminal and administrative proceedings, the drafting of contracts, the implementation of regulatory obligations, etc.

We may disclose personal data to external service providers, clients, counterparties and their legal representatives, business partners with whom we provide or coordinate our services, public authorities and courts if it is necessary in the context of the mandate given to us.

We process personal data in our area of responsibility in Switzerland. However, we may transfer the personal data to recipients who in turn process the personal data in other countries, even those that do not guarantee a level of data protection comparable to Swiss law. We do the latter on the basis of consent or a standard contractual clause, or if it is necessary for the performance of a contract or the enforcement of legal claims.

Archiving and Data Backup

We store or archive personal data for as long as is necessary to process the mandate, for as long as there is a legal obligation to store and document the data or for as long as there is an overriding public or private interest in doing so. To protect personal data from loss, destruction, unauthorized changes and unauthorized access, we take proportionate and necessary as well as reasonable measures. If you provide us with personal data via third parties such as employees or contact persons, you must inform them about the processing by us as a legal service provider or other service provider, for example in a corresponding data protection declaration.

As part of our mandate management, we use external IT service providers and cloud providers with servers in Switzerland. We use certain IT services as well as means of communication such as e-mail or video conferencing, which may involve certain data security risks. If you require special security measures, please inform us.

Right to Information

Any person concerned may request information about the personal data stored concerning him or her, the purpose of the processing, its origin and recipients. They have the right to demand correction, deletion and the omission or restriction of processing. The refusal of information is possible or required, among other things, on the basis of legal provisions, on the basis of legal professional privilege, on the basis of the overriding interests of third parties and in the case of manifestly unfounded requests.

The sole purpose of this data protection statement is to provide information about our handling of personal data, its acquisition, the purpose and scope of its processing and its storage. Stiffler & Partner Attorneys at Law reserves the right to unilaterally change the content of the data protection statement at any time and without notice. We therefore recommend that you consult the data protection statement regularly on our website.

Contact

For enquiries regarding the processing and archiving of personal data and the protection of data protection rights, please contact us:

Stiffler & Partner Attorneys at Law
Dufourstrasse 101
8008 Zurich

info@stplaw.ch

Persons concerned have the possibility to file a complaint with the competent supervisory authority, the Federal Data Protection and Information Commissioner (FDPIC).

(Privacy Policy Stiffler & Partner Attorneys at Law partly based on the statement of the Swiss Bar Association)